

AGENDA
Board of Directors Meeting
Strathmore Public Utility District
Thursday, June 12, 2025 – 6:30 P.M.
19626 Orange Belt Drive, Strathmore, CA 93267
P.O. Box 425 Strathmore, CA 93267

Meeting in person at:

Strathmore Public Utility District Office: 19626 Orange Belt Dr. Strathmore, CA 93267

ATTENDEES:

QUORUM? Y___ N___

1. **CALL TO ORDER:** _____ **P.M.**

2. **PUBLIC COMMENT:**

Members of the public may comment at this time. The Board President may set a time limit for the public comment period, as well as time limits for individual customer comments. This is the only time during the meeting that members of the public may make direct comments to the Board.

3. **APPROVAL OF MINUTES:**

Review of minutes from the Board's regular meeting on Thursday, May 8, 2025.

Motion to approve minutes: _____ Second: _____

4. **FINANCIAL REPORT:**

Presented by MRS. SANCHEZ.

5. **APPROVAL OF BILL AND PAYROLL PAYMENTS:**

Review of district bills and payroll through July 1, 2025.

Motion: _____ Second: _____

6. **TERMINATION AND/OR ABANDONMENT OF SERVICES:**

(a) Review of extensions or waivers of payments requested in writing by delinquent customers.

Account # _____

Motion to grant or deny customer request: _____ Second: _____

Description (if customer request granted): _____

(b) Review list of customers with delinquent accounts.

Motion to terminate services: _____ Second: _____

(c) Review of accounts eligible for initiation of abandonment proceedings.

Account No. _____

Motion to initiate abandonment proceedings: _____ Second: _____

7. **WATER USAGE/SUPPLY 2025-2026:**
Monthly usage: 40 acre feet 94 Year-to-date: acre feet.
Engineer Keller will update the Board with the water supply forecast for the upcoming year 2025-2026.
8. **SIERRA VIEW WATER CAPACITY RIGHT TRANSFER:**
Sierra View and Freddie Espinoza have agreed to transfer the water capacity right fee within a property located within the Strathmore PUD boundaries. The water capacity transfer will go from Sierra View to Freddie Espinoza, property 23070 Lawson Ave, Strathmore CA 93267 APN 215-071-010-000. Mr Espinoza and Sierra View have signed the transfer agreement. Authorization for the District to enter into an agreement with property Freddie Espinoza and Sierra View.
Motion: _____ Second: _____
9. **CROSS-CONNECTION CONTROL POLICY:**
The District has provided Mountain Valley the requested information for the cross-connection control policy. They are working on a draft report to provide to the District.
Motion: _____ Second: _____
10. **STRATHMORE MACHINERY PROPERTY PURCHASE AGREEMENT:**
District counsel Lew will update the Board with information.
Motion: _____ Second: _____
11. **WASTEWATER TREATMENT PLANT UPDATE:**
Manager Ordonez met with P&P representatives and Self-Help to discuss the project. P&P has requested information from the district which staff is working to compile. The next staff meeting will be in August which P&P hopes to have the preliminary engineering report ready for review.
12. **STORAGE TANK ROOF REPAIR PROJECT:**
Engineer Keller will update the Board on the progress of the project. Engineer Keller is working on scheduling a dive team and structural engineer to inspect the storage tank. The project will most likely go out to bid in the month of July.
Motion: _____ Second: _____
13. **STRATHMORE PUD AND LINDSAY-STRATHMORE IRRIGATION DISTRICT AGREEMENT DISCUSSION:**
Discussion regarding the operation and maintenance of the water treatment plant between Strathmore Public Utility District and Lindsay-Strathmore Irrigation District. District counsel Lew will provide a draft agreement to LSID for their review and comment.
14. **PERSONNEL POLICY REVIEW:**
Discussion regarding review of District personnel policy and addition of holidays. Management has requested additional holiday: Columbus Day and Juneteenth.
Motion: _____ Second: _____
15. **RESOLUTION FOR ADOPTION OF FEE SCHEDULE:**
Approval for adoption of resolution for fee schedule. Motion to approve or deny the fee schedule.
Motion: _____ Second: _____

16. **2024-2025 AUDIT ENGAGEMENT LETTER:**

Jaribu Nelson has provided the District with an engagement letter for the 2024-2025 audit. The audit is estimated not to exceed \$17,000.00, the Financial Transactions Report not to exceed \$1500.00 and GASB not to exceed \$1200.00. The Board may or may not sign the letter of engagement.

Motion: _____ Second: _____

17. **19535 RICHARDSON ROAD SERVICE REQUEST:**

The water and sewer capacity rights for the property located on 19535 Richardson Rd. have been abandoned since November 23, 1999. Lorraine Newkirk has made a request to be placed on the waiting list for water and sewer capacity. The Board may or may not grant the request.

Motion: _____ Second: _____

18. **WATER TREATMENT PLANT INTERNET SERVICE:**

District staff is requesting internet service for the water treatment plant. The current internet service is slow and the equipment being used is aged. The internet service is used for computer work in the water treatment plant and for the remote connection to the scada system.

Motion: _____ Second: _____

19. **TEMPORARY CONTRACT EMPLOYEE:**

Mark McElhaney's temporary contract will expire on June 30, 2025, the Board may or may not renew the terms of the contract.

Motion: _____ Second: _____

20. **CMC PROPANE LEASE RENEWAL:**

The lease agreement between the District and CMC Propane will terminate on November 30, 2025.

21. **UPDATE REPORTS / INFORMATION ONLY:**

JWC has provided a shipping date of July 7, 2025 for the muffin monster.

22. **EMPLOYEE COMPENSATION INCREASE:**

Consideration of approving increases in annual compensation for and/or all District employment positions.

Motion: _____ Second: _____

23. **CLOSED SESSION ITEM:**

Time in: _____ Time out: _____

CONFERENCE WITH LEGAL COUNSEL CONCERNING SIGNIFICANT EXPOSURE TO LITIGATION. [GC 54956.9(d)(2): Three cases, facts not known to potential plaintiff

CONFERENCE WITH LEGAL COUNSEL CONCERNING POTENTIAL INITIATION OF LITIGATION. [GC 54956.9(d)(4)] Three cases.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS [GC 54956.8]

Property: Water Tower, Strathmore California.

Agency Negotiator: Adrian Ordonez and Julia Lew. Negotiating Parties: Strathmore Public Utility District and TowerPoint.

Under Negotiation: Terms for purchase agreement.

Annual Personnel Evaluations (Gov. Code Section 54957). Positions: all District employment positions

Conference with Labor Negotiators (Gov. Code Section 54957.6), Agency Representatives: Adrian Ordonez and Julia Lew. Employee groups: all unrepresented employees

Action taken: _____

24. **ADJOURNMENT:**

Motion: _____ Second: _____

Time: _____ p.m.

Note: California Government Code § 54957.5 requires all public agencies to make available to the public any documents provided to at least a majority of the agency's elected officials or distributed to those officials within seventy-two hours of a regular meeting. Copies of such documents shall be made available to the public no later than the time they are distributed at the following address: 19626 Orange Belt Drive, Strathmore, CA 93267.