

MINUTES
Board of Directors Meeting
Strathmore Public Utility District
Thursday, September 11, 2025 – 6:30 P.M.
19626 Orange Belt Drive, Strathmore, CA 93267
P.O. Box 425 Strathmore, CA 93267

Meeting in person at:

Strathmore Public Utility District Office: 19626 Orange Belt Dr. Strathmore, CA 93267

ATTENDEES:

Christina Lightner, President
Nicholas Martinez, Vice President
Allaney Briggs, Treasurer
Adrian Ordonez, Board Clerk/Manager
Adele Sanchez, Bookkeeper/Secretary
Dennis Keller, District Engineer
Julia Lew, District Counsel

QUORUM? Yes

1. **CALL TO ORDER: 6:35 P.M.**

2. **PUBLIC COMMENT:**

Engineer Keller made a public comment Golden Valley Citrus will be buying property in the sphere of influence for Strathmore. The District will need to make sure new construction is not being connected to district waterlines.

3. **APPROVAL OF MINUTES:**

Review of minutes from the Board's regular meeting on Thursday, August 14, 2024.
Motion to approve minutes: LIGHTNER Second: BRIGGS 3-0 PASSED UNANIMOUS

4. **FINANCIAL REPORT:**

Presented by MRS. SANCHEZ.

5. **APPROVAL OF BILL AND PAYROLL PAYMENTS:**

Approval of district bills and payroll through October 1, 2025.
Motion: LIGHTNER Second: BRIGGS 3-0 PASSED UNANIMOUS

6. **TERMINATION AND/OR ABANDONMENT OF SERVICES:**

(a) *Review of extensions or waivers of payments requested in writing by delinquent customers.*

Account # _____

Motion to grant or deny customer request: _____ Second: _____

Description (if customer request granted): _____

(b) Review list of customers with delinquent accounts.

Motion to terminate services: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS

(c) *Review of accounts eligible for initiation of abandonment proceedings.*

Account No. 40055-00

Motion to initiate abandonment proceedings: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS

Authorization to physically disconnect sewer lateral service and charge property with disconnection costs.

7. **WATER USAGE/SUPPLY 2024-2025:**

Monthly usage: 49 acre feet 236 Year-to-date: acre feet.

Engineer Keller updated the Board with the water supply forecast for the upcoming year 2024-2025.

8. **APN 215-320-016 WATER SERVICE WHEELING AGREEMENT:**

Lindsay-Strathmore ID manager Craig Wallace has provided the District with a redline draft for review. Counsel Lew has reviewed the draft and will update the Board with her comments. Counsel Lew will provide Mr. Wallace with her comments for his review.

9. **23101 AVE 194 WATER VIOLATION DISPUTE:**

Customer received a violation notice for excessive water usage in the amount of 131,100 gallons for the month of July. Manager Ordonez will comment his findings to the board.

District counsel Lew will draft a letter indicating the high consumption use for illegal irrigation.

10. **STRATHMORE CORNER FUELING STATION:**

Strathmore corner fueling station has paid the capacity right fees and received the will-serve letter for sewer service only for the proposed Starbucks addition. Billing will begin at a year from the will serve letter date, or once the Starbucks comes into operation. Engineer Keller will compute the monthly fees.

11. **WASTEWATER TREATMENT PLANT UPDATE:**

Self Help has provided an initial draft and remaining questions for our review. The finalized initial draft is expected for 9/26/25. A schedule is also included for your review.

12. **STORAGE TANK ROOF REPAIR PROJECT:**

Engineer Keller updated the Board on the progress of the project. Tulare County representative Denise England will be in attendance and will comment on the project. Motion to approve the schedule and notify the County.

Motion: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS

13. **STRATHMORE PUD AND LINDSAY-STRATHMORE ID AGREEMENT DISCUSSION:**

Discussion regarding the operation and maintenance of the water treatment plant between Strathmore Public Utility District and Lindsay-Strathmore Irrigation District.

TABLED

14. **PERSONNEL POLICY REVIEW:**

Discussion regarding review of District Personnel Policy. Mrs. Lew has provided a draft for review.

TABLED

15. **BUDGET 2025/2026:**

Ms. Sanchez has provided the board with the 2025/2026 water plant, water and sewer budgets. The board may or may not approve the budget. Resolution to approve borrowing from sewer to water.

Motion: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS

16. **WASTEWATER PLANT WATERLINE REPLACEMENT/WALLACE WATERLINE**

DELETION:

Engineer Keller is requesting authorization to bid the following projects:

A new water line leading to the current wastewater treatment plant that will also service Strathmore Machinery, CMC Propane, Perigo Welding and two single family dwellings on Ave 196.

Deletion of a section of water line that currently connects Wallace Road Cul-de-sac to Road 230 located in between customers' homes.

Manager Ordonez will provide engineer Keller with locations of laterals.

17. **WATER TREATMENT PLANT INTERNET SERVICE:**

Ms. Sanchez has requested a quote from TKS for upgrade of the internet equipment. Motion to approve quote from TKCS in the amount of \$3500.00

Motion: LIGHTNER Second: BRIGGS 3-0 PASSED UNANIMOUS

18. **WATER TOWER FENCE REPAIR:**

District staff contacted our insurance company and provided the quote for repair to the damages done at the water tower location. The insurance company will provide a reimbursement to the district minus the \$5000.00 deductible. Motion to authorize quote in the amount of \$9087.49.

Motion: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS

19. **UPDATE REPORTS:**

Jaribul Nelson has started on the 2024/2025 audit. He was at the office review and questions to bookkeeper Sanchez and manager Ordonez. He will be sending letters to the Board members in the near future.

20. **CLOSED SESSION ITEM:**

Time in: 8:07 p.m. Time out: 8:44 p.m.

CONFERENCE WITH LEGAL COUNSEL CONCERNING SIGNIFICANT EXPOSURE TO LITIGATION. [GC 54956.9(d)(2): One case, facts not known to potential plaintiff

CONFERENCE WITH LEGAL COUNSEL CONCERNING POTENTIAL INITIATION OF LITIGATION. [GC 54956.9(d)(4)] Two cases.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS [GC 54956.8]

Property: Water Tower, Strathmore California.

Agency Negotiator: Adrian Ordonez and Julia Lew. Negotiating Parties: Strathmore Public Utility District and TowerPoint.

Under Negotiation: Terms for purchase agreement.

Action taken: No reportable action.

21. **ADJOURNMENT:**

Motion: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS

Time: 8:45 p.m.

Note: California Government Code § 54957.5 requires all public agencies to make available to the public any documents provided to at least a majority of the agency's elected officials or distributed to those officials within seventy-two hours of a regular meeting. Copies of such documents shall be made available to the public no later than the time they are distributed at the following address: 19626 Orange Belt Drive, Strathmore, CA 93267.