

MINUTES
Board of Directors Meeting
Strathmore Public Utility District
Thursday, December 11, 2025 – 6:30 P.M.
19626 Orange Belt Drive, Strathmore, CA 93267
P.O. Box 425 Strathmore, CA 93267

Meeting in person at:

Strathmore Public Utility District Office: 19626 Orange Belt Dr. Strathmore, CA 93267

Zoom meeting call in:

16699006833

Meeting ID: 838 6507 2340

Passcode: 358916

ATTENDEES:

Christina Lightner, President (via zoom)

Nicholas Martinez, Vice President (via zoom)

Allaney Briggs, Treasurer

Adrian Ordonez, Board Clerk/Manager

Adele Sanchez, Bookkeeper/Secretary

Dennis Keller, District Engineer

Julia Lew, District Counsel

QUORUM? Yes

1. CALL TO ORDER: 6:34 P.M.

2. PUBLIC COMMENT:

No public present.

3. APPROVAL OF MINUTES:

Review of minutes from the Board's regular meeting on Thursday, November 13, 2025.

Motion to approve minutes: BRIGGS Second: LIGHTNER 3-0 PASSED UNANIMOUS

4. FINANCIAL REPORT:

Presented by MRS. SANCHEZ.

5. APPROVAL OF BILL AND PAYROLL PAYMENTS:

(a) Review of district bills and payroll through January 1, 2026.

Motion: BRIGGS Second: LIGHTNER 3-0 PASSED UNANIMOUS

6. TERMINATION AND/OR ABANDONMENT OF SERVICES:

(a) *Review of extensions or waivers of payments requested in writing by delinquent customers.*

(b) Review list of customers with delinquent accounts.

Motion to terminate services: BRIGGS Second: MARTINEZ 3-0 PASSED UNANIMOUS

(c) *Review of accounts eligible for initiation of abandonment proceedings.*

7. **EMPLOYEE DISTRIBUTION LICENSE FEE REQUEST:**
Mark McElhaney has passed his distribution 1 exam. He is requesting if the District can pay for his license fee in the amount of \$70.00. The board may or may not grant the request. Motion to pay the \$70.00 fee.
Motion: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS
8. **23052 LAWSON AVE SERVICE REQUEST:**
Carlos Cruz is requesting capacity for conversion of a garage into a studio apartment with a kitchen and bathroom. The board may or may not grant his request. Motion to deny request but place them on the current waiting list.
Motion: BRIGGS Second: MARTINEZ 3-0 PASSED UNANIMOUS
9. **ALLIED WEED CONTROL PROPOSAL:**
Allied Weed Control has provided two quotes for application of weed sterilant at the well sites, water plant and wastewater plant. Well sites and water plant in the amount of \$1,860.00. Wastewater plant in the amount of \$3,250.00. Motion to approve both proposals.
Motion: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS
10. **SUSPECTED UNAUTHORIZED SERVICE CONNECTIONS:**
Staff has discovered suspected illegal connections within the district boundaries. 19907 Orange Belt Drive, legal service connections one (1) possibly using four (4), 19634 Orange Belt Drive legal service connections three (3) possibly using five (5), 23072 Bruce Drive legal service connections one (1) possibly using two (2) District counsel is working on the draft letter.
11. **WATER USAGE/SUPPLY 2025-2026:**
Monthly usage: 23 acre feet 323 Year-to-date: acre feet.
Engineer Keller updated the Board with the water supply forecast for the upcoming year 2024-2025. The water supply forecast has not been provided for the 2026-2027 water year.
12. **STATE WATER RESOURCE CONTROL BOARD DEFICIENCY LETTER:**
On October 22, 2025, the State Water Resources Control Board conducted an inspection at the water treatment plant. Upon that inspection, they discovered significant deficiencies on the storage tank roof regarding holes and on the clarifier mixer and rake arm not functioning. They are requiring a written response describing corrective actions by December 31, 2025. Authorize engineer Keller to draft a letter and manager Ordonez to sign and reply to the SWRCB.
Motion: BRIGGS Second: LIGHTNER 3-0 PASSED UNANIMOUS
13. **TULARE COUNTY WATER SUPPLY REQUEST:**
The County of Tulare is looking into the possibility of providing water for various communities through a water allotment that is being returned to them. The District has a possibility of receiving some water by making a proposal request to the county. The Board can give engineer Keller direction for the request. Authorize engineer Keller to draft a letter for President Lightner to sign making a request for 100 ac/ft.
Motion: LIGHTNER Second: BRIGGS 3-0 PASSED UNANIMOUS
14. **APN 215-320-016 WATER SERVICE WHEELING AGREEMENT:**
Lindsay-Strathmore ID manager Craig Wallace has provided the District with a redline draft for review. Counsel Lew has reviewed the draft and will update the Board with her comments. Counsel Lew has provided Mr. Wallace with her comments for his review. Motion to accept with approval of legal counsel.
Motion: BRIGGS Second: MARTINEZ 3-0 PASSED UNANIMOUS

15. WASTEWATER TREATMENT PLANT UPDATE:

Provost & Pritchard, manager Ordonez, engineer Keller, self-help and state representative Jessie Milliken met to discuss the wastewater project on December 5, 2025. The State was updated on the decision SPUD took to select building a new plant at the current wastewater plant location and the possibility of annexing Plainview. Engineer Keller will also update the board with information before the selection. P&P has provided a finalized PER and would like the board to consider approval of adoption for the selected pathway and consideration of annexation of Plainview. Motion to accept the report with authorization of it going to the state and authorize manager Ordonez to sign the technical application package.
Motion: BRIGGS Second: MARTINEZ 3-0 PASSED UNANIMOUS

16. STORAGE TANK ROOF REPAIR PROJECT AND LETTER FROM THE COUNTY:

Engineer Keller will update the Board on the project. The County has provided a letter for the board stating the county will not extend the project or provide any more funds. The County has informed the district funding will be available early 2026 from the Department of Housing and Community Development Community Development Block Grant Disaster Relief program. The district can apply for funding through this grant. Authorize a letter to the county thanking them for the information given regarding the funds for next year and draft a letter making a request stating the district is interested in the funding.
Motion: LIGHTNER Second: BRIGGS 3-0 PASSED UNANIMOUS

17. STRATHMORE PUD AND LINDSAY-STRATHMORE ID AGREEMENT DISCUSSION:

Discussion regarding the operation and maintenance of the water treatment plant between Strathmore Public Utility District and Lindsay-Strathmore Irrigation District.
TABLED

18. PRINTER PURCHASE FOR OFFICE:

District staff reached out to Cline's to provide a quote for a newer used printer for the office location. The current printer is working good, but the need is due to the printer at the water plant location failing. Staff has decided it would be of benefit to upgrade the printer at the office location and move the current office printer to the water plant. The cost for the printer would be \$5000.00 and could be made in 3 payments.
Motion to authorize purchase of the printer.
Motion: LIGHTNER Second: MARTINEZ 3-0 PASSED UNANIMOUS

19. WATER/WASTEWATER RATE STUDY:

Rate study due December 2025. Keller will provide a update on the rate study and possible timeline for a proposition 218 rate increase. The board will review the information and will decide in January to try and keep the schedule for a July 1, 2026 increase.

20. UPDATE/ REPORTS:

21. CLOSED SESSION ITEM:

Time in: 7:31 p.m. Time out: 7:55 p.m.

CONFERENCE WITH LEGAL COUNSEL CONCERNING SIGNIFICANT EXPOSURE TO LITIGATION. [GC 54956.9(d)(2): Two cases, facts not known to potential plaintiff

CONFERENCE WITH LEGAL COUNSEL CONCERNING POTENTIAL INITIATION OF LITIGATION. [GC 54956.9(d)(4)] Two cases.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS [GC 54956.8]
Property: Water Tower, Strathmore California.

Agency Negotiator: Adrian Ordonez and Julia Lew. Negotiating Parties: Strathmore Public Utility District and TowerPoint.
Under Negotiation: Terms for purchase agreement.

Action taken: Nothing to report.

22. ADJOURNMENT:

Motion: LIGHTNER Second: BRIGGS 3-0 PASSED UNANIMOUS

Time: 7:57 p.m.

Note: California Government Code § 54957.5 requires all public agencies to make available to the public any documents provided to at least a majority of the agency's elected officials or distributed to those officials within seventy-two hours of a regular meeting. Copies of such documents shall be made available to the public no later than the time they are distributed at the following address: 19626 Orange Belt Drive, Strathmore, CA 93267.